

# GRADE EXPECTATION SHEET

Department: Mathematics

Year: 2009-2010

Teacher: Mrs. M. McLees

Subject: Math B

## Classroom Rules:

1. Arrive to class on time. If circumstances cause a student to be detained, entrance is **quiet**. Late note should be placed on teacher's desk before student takes his/her seat.
2. Textbooks are to be covered at **ALL** times and are to be brought to class *every day*.

## Grading Policy:

### 1. TESTS/QUIZZES (let's call them "**QUESTS**"): 80%

Tests are announced with adequate warning. If a student is absent for a test, the **student** is responsible to make an appointment for a **make-up test**. If the student fails to schedule this appointment or forgets to show up for the make-up test, the test grade will be averaged as a zero.

If a student signs in or out of school legally the day of an exam, it is the student's responsibility to take the exam on a *free period* **THAT DAY!!** If a student fails to do so, he/she will receive a zero for the exam.

Quizzes may be announced or unannounced.

Take Home Tests are given regularly over the course and are assigned with **MORE** than enough time to finish them. Take Home Tests count as a regular test grade in your average and are **NOT ACCEPTED LATE!!!!!!!!!!!!!!**

### 2. HOMEWORK: 15%

Homework is assigned **EVERY** night!! (This includes study time as well as written homework) Written assignments are to be done **in duplicate** (using carbon paper, photocopying or scanning). This *duplicate copy* is handed in to the teacher with the **HOMEWORK NUMBER** written in the upper right hand corner **AT THE BEGINNING OF CLASS**. Late homework is **NOT** accepted-so make sure you hand in your work on time!! Absence is **NOT** an excuse for reporting to class without homework. Student is responsible for obtaining the assignment missed due to absence and return to class with the notes and the assignment completed. If absence exceeds one day, additional time will be allowed to get work done.

### 3. CLASSWORK: 5%

If a student is prepared/unprepared for class (i.e.: notebook, covered text, calculator, paper, pen or ruler) a maximum of 5 points can be added or deducted from the student's overall average. Being on time to class is very important!! Being late to class is **NOT** being in your seat when the bell rings. This means even if you sign in "late" at the main office-you are still considered late to class which will affect your *Classwork* grade.

Extra-Help Hours: After School –by appointment

During My Free Periods: Periods 3, 7 or 8 (never a need for an appointment):

If a student is not available during regularly scheduled extra-help, time can be made by simply making an appointment with the teacher. Students should come prepared with notes and questions.

To the Parents: Please feel free to phone me at any time to discuss your child's progress. I can be reached at

**Math Office: (631) 367 – 6837**

**Voicemail: (631) 367 - 6932**

Or via e-mail: [mmclees@csk.k12.ny.us](mailto:mmclees@csk.k12.ny.us)

Please refer to my **e-board** (you can find a link to this site on our school website:

[www.csk.k12.ny.us](http://www.csk.k12.ny.us)) daily. It is always up to date with project due dates and future test/quiz dates. You can also e-mail me directly from this site if you have any questions.

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Student's signature

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Parent's signature